



Amanda Christman <cliftonclerkva@gmail.com>

**RE: Treasurer's Report for the period ended August 31, 2016**

3 messages

**Marilyn Lane Barton** <clifton.treasurer@cox.net>

Mon, Sep 5, 2016 at 10:00 PM

To: William Hollaway <whollaway@gibsonduunn.com>, Deborah Dillard <cliftontownhall@gmail.com>, Jennifer Heilmann <jbheilmann@gmail.com>, WAYNE <clifnick@yahoo.com>, mcdonald.regan@gmail.com, Darrell Poe <cliftonhallrental@gmail.com>

Cc: cliftonclerkva@gmail.com, Amanda Christman <zo.mamma@yahoo.com>, mbarton@comres.org

Hello everyone,

I want to let you know that Wayne has graciously agreed to present the Treasurer's Report at the Town Council Meeting tomorrow night. It's our 46<sup>th</sup> Anniversary! Thank you, Wayne! I would also like to let you know that I will be on vacation from Sept 10 – 18. Wayne has agreed to be my back up as he has been over the years. Thank you, Wayne! If you know of anything that will be needing response during this time, please let us know this week. Thank you!

Attached are the **Financial Reports for the period ended August 31, 2016**. The Financial Reports include:

- **Summary of Cash Balances as of August 31, 2016**, noting July transactions negotiated for **improved investment returns** as approved at the July Town Council meeting. Please note that the CDs that are maturing this month will be reinvested at Cardinal and/or John Marshall Bank to ensure the best yields offered. FYI the three new CDs at Cardinal have not been linked to our on line banking service, so I will be calling in the morning to ensure this is taken care of and to confirm the interest earned to date.
- **Profit & Loss Summary by Fund** for period ended 8/31/2016.
- **Contractual Expenses Detailed Schedule** for period ended 8/31/16.
- **Community Hall Detailed Schedule** two-year comparative schedule for period ended 8/31/2016.
- **Personnel Expenses Supporting Schedule** for period ended 8/31/2016, reflecting new appointment approved at the July 2016 Town Council Meeting.
- **Profit & Loss Detail Export** Report for period ended 8/31/16. I have entered the final Approved Budget for FY 2017 to the accounting system – July 1, 2016 to June 30, 2017 for your records. Notes and supplementary schedules are provided on the Profit & Loss Summary report and as additional tabs which highlight items of interest for August.
- The BPOL Status Report reflects one additional receipt of \$489.10, bringing the total amount received to \$48,085 which exceeds the FY16 Budget forecast.

After your review, if you have any questions or concerns, please let me know. If there are additional supplemental schedules that you would like to see, just let me know.

**IMPORTANT:** Please let me know if you **DO NOT** wish to receive a paper copy of these documents provided to you at the meeting. Thanks so much!

Sincerely,

9/6/2016

Gmail - RE: Treasurer's Report for the period ended August 31, 2016

*Marilyn*

Marilyn Barton

Treasurer

Town of Clifton

P.O. Box 309

Clifton, VA 20124-0309

Cell: 703-678-8607



**2016 08 31 Financial Reports .xlsx**

4483K

---

**Amanda Christman** <cliftonclerkva@gmail.com>  
To: Marilyn Lane Barton <clifton.treasurer@cox.net>

Tue, Sep 6, 2016 at 7:04 AM

Congratulations, Marilyn! Enjoy your anniversary and vacation!

[Quoted text hidden]

---

**Barton, Marilyn** <mbarton@comres.org>

Tue, Sep 6, 2016 at 10:58 AM

To: William Hollaway <whollaway@gibsondunn.com>, Deborah Dillard <cliftontownhall@gmail.com>, Jennifer Heilmann <jbheilmann@gmail.com>, WAYNE <clifnick@yahoo.com>, "mcdonald.regan@gmail.com" <mcdonald.regan@gmail.com>, Darrell Poe <cliftonhallrental@gmail.com>  
Cc: "cliftonclerkva@gmail.com" <cliftonclerkva@gmail.com>, Amanda Christman <zo.mamma@yahoo.com>, Marilyn Lane Barton <clifton.treasurer@cox.net>

I just talked with Cardinal Bank and confirmed that for August 2016, each of the three new CDs earned 76.75 in interest for a total increase of \$230.25. These CDs are now added to our on line banking access. So moving forward I will have access to the information for reporting.

Sincerely,

*Marilyn*

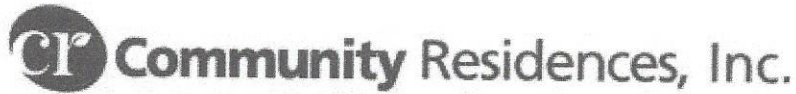
Marilyn Lane Barton

Finance Manager

**Community Residences, Inc.**  
14160 Newbrook Drive, 1st Floor

Chantilly, Virginia 20151

Website: <http://www.communityresidences.org>  
Dignity | Self-esteem | Quality-of-life



**From:** Marilyn Lane Barton [mailto:clifton.treasurer@cox.net]  
**Sent:** Monday, September 05, 2016 10:00 PM  
**To:** William Hollaway <whollaway@gibsondunn.com>; Deborah Dillard <clifontownhall@gmail.com>; Jennifer Heilmann <jbheilmann@gmail.com>; WAYNE <clifnick@yahoo.com>; mcdonald.regan@gmail.com; Darrell Poe <cliftonhallrental@gmail.com>  
**Cc:** cliftonclerkva@gmail.com; Amanda Christman <zo.mamma@yahoo.com>; Barton, Marilyn <mbarton@comres.org>  
**Subject:** RE: Treasurer's Report for the period ended August 31, 2016  
**Importance:** High

[Quoted text hidden]

This message is intended only for the use of the addressee and may contain information that is privileged, confidential and exempt from disclosure under applicable law. NOTE WHERE INFORMATION ACCOMPANIES THIS DISCLOSURE FORM: This information may have been disclosed to you from records protected by Federal Confidentiality Rules (42 CFR Part 2). The Federal Rules prohibit you from making any further disclosure of this information unless further disclosure is expressly permitted by the written consent of the person to whom it pertains or as permitted by 42 CFR Part 2. A general authorization for the release of medical or other information is not sufficient for this purpose. The Federal Rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse patient. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message. Thank you!



09/05/16

**Town of Clifton**  
**Cash Balance Report**  
 As of August 31, 2016

**ASSETS**

**Current Assets**

**Checking/Savings**

	<u>Aug 31, 16</u>	<u>CD Term</u>	<u>Maturity Date</u>	<u>APR %</u>
John Marshall Bank CD 180224	101,070.06	1 yr	9/10/2016	1.10%
John Marshall Bank CD 180216	151,605.11	1 yr	9/10/2016	1.10%
C.D. - Cardinal Bank 1	362,293.75	6 yr	9/13/2016	3.17%
C.D. - Cardinal Bank 2	100,000.00	1 yr	7/24/2016	0.85%
C.D. - Cardinal Bank 3	100,000.00	1 yr	7/24/2016	0.85%
C.D. - Cardinal Bank 4	100,000.00	1 yr	7/24/2016	0.85%
Cardinal - Events Acct	100.00			
Checking-Cardinal	40,011.96	Min Bal \$2,500	"Chairman's Club"	0.10%
Investments-LGIP	919.96			
Money Market Savings-Cardinal	100,750.82			
Security Deposit - Cardinal	4,418.78		New negotiated rate	0.45%
<b>Total Checking/Savings</b>	<b>1,061,170.44</b>			

NOTE: \$30,000 will be transferred from the checking account to the Money Market Savings to improve returns. Also, the CDs maturing this month will be reinvested in Cardinal or John Marshall banks for the highest yield offered.

**Town of Clifton**  
**Profit & Loss Budget Performance**  
**August 2016**

	<u>Aug 16</u>	<u>Budget</u>	<u>Jul - Aug 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>					
State Funding	0.00	0.00	0.00	0.00	9,000.00
Clifton Public Parking Rental	0.00		0.00		450.00
1 Committees Fundraising	19,398.71	50.00	19,398.71	10,300.00	31,000.00
Community Hall Revenues	960.00	500.00	1,290.00	1,000.00	6,000.00
General Donations	0.00	0.00	0.00	0.00	0.00
Haunted Trail Event	0.00	0.00	0.00	0.00	30,000.00
Interest Income	1,241.03	1,166.67	2,501.72	2,333.30	14,000.00
Other Income	0.00	0.00	0.00	50.00	50.00
Pink House Rental	3,400.00	3,400.00	6,800.00	6,800.00	40,800.00
2 Tax and Permits Revenue	3,520.24	4,258.33	4,575.40	10,316.70	105,900.00
<b>Total Income</b>	<u>28,519.98</u>	<u>9,375.00</u>	<u>34,565.83</u>	<u>30,800.00</u>	<u>237,200.00</u>
<b>Gross Profit</b>	28,519.98	9,375.00	34,565.83	30,800.00	237,200.00
<b>Expense</b>					
Citizens' Recognition Expense	0.00	0.00	0.00	750.00	750.00
Commodities	109.27	566.66	279.27	1,533.40	6,200.00
3 Contractual	3,207.99	8,110.45	3,855.59	70,620.52	176,525.00
Haunted Trail Expenses	0.00	0.00	0.00	0.00	15,000.00
OTHER - TC approval req'd +\$500	0.00	625.00	0.00	1,250.00	7,500.00
4 Payroll Expenses	4,066.66	5,469.27	7,133.32	10,938.50	65,631.20
<b>Total Expense</b>	<u>7,383.92</u>	<u>14,771.38</u>	<u>11,268.18</u>	<u>85,092.42</u>	<u>271,606.20</u>
<b>Net Income</b>	<u>21,136.06</u>	<u>(5,396.38)</u>	<u>23,297.65</u>	<u>(54,292.42)</u>	<u>(34,406.20)</u>
<b><u>CIF FUNDS:</u></b>					
<b>CIF Income</b>					
CIF - Capital Improvements Fund	0.00	0.00	0.00	727,500.00	727,500.00
<b>CIF Expenses</b>					
CIF Expenses	0.00	0.00	0.00	1,136,500.00	1,136,500.00
<b>Net Income - CIF Funds</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(409,000.00)</u>	<u>(409,000.00)</u>
<b>Consolidated Net Income</b>	<u>21,136.06</u>	<u>(5,396.38)</u>	<u>23,297.65</u>	<u>(463,292.42)</u>	<u>(443,406.20)</u>

**NOTES:**

- 1 Primarily reflects the successful Celebrate Clifton Gala held on July 10, 2016. Reflects \$489.18 FY16 BPOL received this month. This BPOL will be reclassified to FY16 as an accrual. Also reflected is \$1,627.79 received from the Commonwealth of VA for Rolling Railroad Tax. Sales Tax for June 2016 was received and accrued to FY16 for \$2,972.61.
- 2
- 3 See the supplemental detailed schedule for Contractual Expenses.
- 4 See the supplemental detailed schedule of Payroll Expenses.

Town of Clifton  
Transaction Detail By Account  
August 2016

Contractual	Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
Community Hall Expenses										
C.H.-Cleaning										
	Check	08/13/2016	7193	Lisa Wanlei	Comm Hall Cleaning - Inv for Aug 3, 2016 cleaning @75	Community Hall		Checking-Cardinal	75.00	75.00
	Check	08/13/2016	7197	Lisa Wanlei	Comm Hall Cleaning - Inv for July 14, 2016 cleaning @75	Community Hall		Checking-Cardinal	75.00	150.00
	Check	08/30/2016	7202	Lisa Wanlei	Comm Hall Cleaning - Inv for Aug 23, 2016 cleaning @75	Community Hall		Checking-Cardinal	75.00	225.00
Total C.H.-Cleaning									225.00	225.00
C.H.-Equipment & Supplies										
	Check	08/08/2016	7190	Darrell Poe	LH Manager - advance for LH sign & arape drop system	Community Hall		Checking-Cardinal	850.00	850.00
Total C.H.-Equipment & Supplies									850.00	850.00
C.H.-Management Fee										
	Check	08/13/2016	7192	Darrell Poe	LH Manager - July LH rentals turned in 8/2/16 - 950.00 @ 25%	Community Hall		Checking-Cardinal	240.00	240.00
Total C.H.-Management Fee									240.00	240.00
C.H. - Electric										
	Bill	08/05/2016		NOVEC * - 1475045-002	7/1/16 - 7/12/16 - CH Electric	Community Hall		Accounts Payable	180.64	180.64
Total C.H. - Electric									180.64	180.64
Total Community Hall Expenses									1,495.64	1,495.64
Town Facilities										
Pink House Expenses										
Pink House Maintenance										
	Check	08/30/2016	7201	Wayne H. Nickum	Reimb - screws for ext door Hugo's office	Pink House	✓	Checking-Cardinal	0.00	0.00
	Check	08/31/2016	7205	Wayne H. Nickum	Reimb - Screwst for ext door repair, Pink House Hugo's office	Pink House		Checking-Cardinal	3.88	3.88
Total Pink House Maintenance									3.88	3.88
Total Pink House Expenses									3.88	3.88
Total Town Facilities									3.88	3.88
Town Government										
Town Committees Expense										
Town Parks Committee Exp										
Landscape/Ground Maint expense										
	Check	08/30/2016	7201	Wayne H. Nickum	Reimb - Playground weed killer	Committees:Parks Con	✓	Checking-Cardinal	0.00	0.00



Town of Clifton  
Transaction Detail By Account  
August 2016

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
Check	08/31/2016	7205	Wayne H. Nickum	Reimb - Playground weed killer	Committees; Parks Committee		Checking-Cardinal	9.97	9.97
Check	08/31/2016	7206	Green Valley Landscaping	Invoice # 41169 - 1 weeding @ 150	Committees; Parks Committee		Checking-Cardinal	150.00	159.97
Total Landscape/Ground Maint expense									159.97
Playground Equip. Maintenance									
Check	08/13/2016	7194	Wayne H. Nickum	Reimb - Playground Equip Maint - supplies for repair of Mushroom	Committees; Parks Committee		Checking-Cardinal	62.33	62.33
Total Playground Equip. Maintenance									62.33
Total Town Parks Committee Exp									222.30
Total Town Committees Expense									222.30
Total Town Government									222.30
Town Services									
Grass Mowing									
Check	08/13/2016	7195	Green Valley Landscaping	Invoice # 40899 - Lawnmowing 7/7, 7/14, 7/21, 7/28/16	Committees; Parks Committee		Checking-Cardinal	600.00	600.00
Check	08/31/2016	7206	Green Valley Landscaping	Invoice # 41169 - Lawnmowing 8/3, 8/9, 8/16, 8/23, 8/30/16 @75,	Committees; Parks Committee		Checking-Cardinal	750.00	1,350.00
Total Grass Mowing									1,350.00
Trash Collection									
Check	08/13/2016	7200	American Disposal Services	Invoice 0005484868 8/1/2016 service			Checking-Cardinal	100.41	100.41
Total Trash Collection									100.41
Utilities									
Gas and Electric									
Bill	08/05/2016		NOVEC - 1475045-001	7/1/16 - 7/12/16 - 7145 Main St			Accounts Payable	8.07	8.07
Bill	08/10/2016		NOVEC - 1475045-003	7/13/16 - 8/10/16 Chapel Road			Accounts Payable	12.69	20.76
Bill	08/10/2016		NOVEC - 883514-001	7/1/16 - 7/30/16 - 12840 Chapel Rd -Gazebo			Accounts Payable	15.00	35.76
Total Gas and Electric									35.76
Total Utilities									35.76
Total Town Services									1,486.17
Total Contractual									3,207.99
TOTAL									3,207.99

**Town of Clifton**  
**Community Hall Report**  
 July through August 2016

	<u>Jul - Aug 16</u>	<u>Jul - Aug 15</u>
<b>Income</b>		
<b>Community Hall Revenues</b>		
Community Hall Rentals	1,290.00	0.00
<b>Total Community Hall Revenues</b>	<u>1,290.00</u>	<u>0.00</u>
 <b>Total Income</b>	 <u>1,290.00</u>	 <u>0.00</u>
 <b>Gross Profit</b>	 1,290.00	 0.00
 <b>Expense</b>		
<b>Contractual</b>		
<b>Community Hall Expenses</b>		
1            C.H.-Cleaning	225.00	150.00
2            C.H.-Equipment & Supplies	850.00	0.00
C.H.-Management Fee	240.00	0.00
3            C.H. - Electric	180.64	140.01
<b>Total Community Hall Expenses</b>	<u>1,495.64</u>	<u>290.01</u>
 <b>Total Contractual</b>	 <u>1,495.64</u>	 <u>290.01</u>
 <b>Total Expense</b>	 <u>1,495.64</u>	 <u>290.01</u>
 <b>Net Income</b>	 <u><u>(205.64)</u></u>	 <u><u>(290.01)</u></u>

- 1     *Reflects two payments for Aug and one payment for July.*
- 2     *Reflects \$850 advance for C.H. - pending receipt of documentation*
- 3     *Reflects C.H. Electric for July 1 - 12, 2016.*



8:53 PM  
09/06/16  
Accrual Basis

**Town of Clifton**  
**Transaction Detail By Account**  
August 2016

Payroll Expenses	Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
<b>Gross Wages</b>										
<b>Assistant Project Manager</b>										
	Check	08/13/2016	7198	Amanda Christman	Special Projects Manager - Aug 15, 2016 (\$5k divided by 10 months)			Checking-Cardinal	500.00	500.00
	Check	08/30/2016	7203	Amanda Christman	Special Projects Manager - Aug 31, 2016 (\$5k divided by 10 months)			Checking-Cardinal	500.00	1,000.00
Total Assistant Project Manager									1,000.00	1,000.00
<b>Town Clerk (Administrative)</b>										
	Check	08/13/2016	7198	Amanda Christman	Town Clerk Salary - Aug 15, 2016			Checking-Cardinal	500.00	500.00
	Check	08/30/2016	7203	Amanda Christman	Town Clerk Salary - Aug 31, 2016			Checking-Cardinal	500.00	1,000.00
Total Town Clerk (Administrative)									1,000.00	1,000.00
<b>Town Treasurer</b>										
	Check	08/13/2016	7199	Marilyn Barton	Town Treasurer Salary - Aug 15, 2016 Salary			Checking-Cardinal	833.33	833.33
	Check	08/30/2016	7204	Marilyn Barton	Town Treasurer Salary - Aug 31, 2016 Salary			Checking-Cardinal	833.33	1,666.66
Total Town Treasurer									1,666.66	1,666.66
<b>Zoning Clerk</b>										
	Check	08/13/2016	7198	Amanda Christman	Zoning Clerk Salary - Aug 15, 2016			Checking-Cardinal	200.00	200.00
	Check	08/30/2016	7203	Amanda Christman	Zoning Clerk Salary - Aug 31, 2016			Checking-Cardinal	200.00	400.00
Total Zoning Clerk									400.00	400.00
Total Gross Wages									4,066.66	4,066.66
Total Payroll Expenses									4,066.66	4,066.66
TOTAL									4,066.66	4,066.66

**Town of Clifton**  
**Profit & Loss Budget Performance**  
**August 2016**

	Aug 16	Budget	Jul - Aug 16	YTD Budget	Annual Budget
<b>Income</b>					
State Funding					
Fire Program Funds	0.00	0.00	0.00	0.00	9,000.00
Total State Funding	0.00	0.00	0.00	0.00	9,000.00
<b>CIF - Capital Improvements Fund</b>					
Grants					
Federal					
ISTEA-Clifton Streetscape	0.00	0.00	0.00	145,500.00	145,500.00
Total Federal	0.00	0.00	0.00	145,500.00	145,500.00
Other					
CBA Grant	0.00	0.00	0.00	0.00	0.00
Total Other	0.00	0.00	0.00	0.00	0.00
VDOT- MAP21 Streetscape Phase 2	0.00	0.00	0.00	582,000.00	582,000.00
VDOT EN - Main St Improvements	0.00	0.00	0.00	0.00	0.00
Total Grants	0.00	0.00	0.00	727,500.00	727,500.00
Total CIF - Capital Improvements Fund	0.00	0.00	0.00	727,500.00	727,500.00
Clifton Public Parking Rental	0.00		0.00		450.00
Committees Fundraising					
Homes Tour Income	0.00	0.00	0.00	0.00	4,000.00
Clifton Business Coalition					
Celebrate Clifton Gala	19,213.71		19,213.71		15,000.00
Total Clifton Business Coalition	19,213.71		19,213.71		15,000.00
Clifton Life Committee					
Wine Festival	0.00	0.00	0.00	0.00	0.00
Total Clifton Life Committee	0.00	0.00	0.00	0.00	0.00
Council of the Arts					
International Film Festival	0.00	0.00	0.00	8,000.00	8,000.00
Annual Summer Play Event	0.00	0.00	0.00	1,500.00	1,500.00
Calendar Sales	0.00	0.00	0.00	0.00	1,200.00
Community Arts Programs-CGT inc	185.00	50.00	185.00	100.00	600.00
Dinner Theatre Event	0.00	0.00	0.00	0.00	0.00
Total Council of the Arts	185.00	50.00	185.00	9,600.00	11,300.00
Environmental Committee					
Environmental Event	0.00	0.00	0.00	500.00	500.00
Total Environmental Committee	0.00	0.00	0.00	500.00	500.00
Parks Committee					
Park Rental	0.00	0.00	0.00	200.00	200.00
Total Parks Committee	0.00	0.00	0.00	200.00	200.00
Total Committees Fundraising	19,398.71	50.00	19,398.71	10,300.00	31,000.00
Community Hall Revenues					
Community Hall Rentals	960.00	500.00	1,290.00	1,000.00	6,000.00
Total Community Hall Revenues	960.00	500.00	1,290.00	1,000.00	6,000.00

**Town of Clifton**  
**Profit & Loss Budget Performance**  
**August 2016**

	Aug 16	Budget	Jul - Aug 16	YTD Budget	Annual Budget
General Donations	0.00	0.00	0.00	0.00	0.00
Haunted Trail Event	0.00	0.00	0.00	0.00	30,000.00
Interest Income	1,241.03	1,166.67	2,501.72	2,333.30	14,000.00
Other Income	0.00	0.00	0.00	50.00	50.00
Pink House Rental	3,400.00	3,400.00	6,800.00	6,800.00	40,800.00
<b>Tax and Permits Revenue</b>					
ARB Permits	10.00	25.00	10.00	50.00	300.00
BPOL tax	489.18	0.00	514.18	0.00	46,000.00
Cigarette Tax	159.10	183.33	397.38	366.70	2,200.00
Communications Sales Tax -Va	456.35	583.33	923.23	1,166.70	7,000.00
Franchise Fees - Cox & Verizon	663.15	316.67	663.15	633.30	3,800.00
Motor Vehicle Tags	0.00	0.00	0.00	0.00	7,000.00
Railroad Tax	1,627.79	0.00	1,627.79	1,800.00	1,800.00
Sales Tax	0.00	3,000.00	0.00	6,000.00	36,000.00
Use Permits	0.00	58.33	325.00	116.70	700.00
Utility Consumption Tax	114.67	91.67	114.67	183.30	1,100.00
<b>Total Tax and Permits Revenue</b>	<b>3,520.24</b>	<b>4,258.33</b>	<b>4,575.40</b>	<b>10,316.70</b>	<b>105,900.00</b>
<b>Total Income</b>	<b>28,519.98</b>	<b>9,375.00</b>	<b>34,565.83</b>	<b>758,300.00</b>	<b>964,700.00</b>
<b>Gross Profit</b>	<b>28,519.98</b>	<b>9,375.00</b>	<b>34,565.83</b>	<b>758,300.00</b>	<b>964,700.00</b>
<b>Expense</b>					
Citizens' Recognition Expense	0.00	0.00	0.00	750.00	750.00
<b>CIF Expenses</b>					
Hist Property Acquisition & Imp	0.00	0.00	0.00	50,000.00	50,000.00
Engineering /Design - Sidewalks	0.00	0.00	0.00	3,000.00	3,000.00
Caboose Renovation	0.00	0.00	0.00	15,000.00	15,000.00
<b>CIF-Town Parks Committee</b>					
CIF-Playground Impr.	0.00	0.00	0.00	6,000.00	6,000.00
<b>Total CIF-Town Parks Committee</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>6,000.00</b>
CIF - Land Purchase	0.00	0.00	0.00	200,000.00	200,000.00
Clifton Creek Park - Trails	0.00	0.00	0.00	20,000.00	20,000.00
RR Siding Parking Facility	0.00	0.00	0.00	65,000.00	65,000.00
<b>Special Projects Committee</b>					
VDOT EN- Main St Improvements	0.00	0.00	0.00	727,500.00	727,500.00
<b>Total Special Projects Committee</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>727,500.00</b>	<b>727,500.00</b>
Storage Facility	0.00	0.00	0.00	50,000.00	50,000.00
<b>Total CIF Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,136,500.00</b>	<b>1,136,500.00</b>
<b>Commodities</b>					
Office Equipment	0.00	0.00	0.00	500.00	500.00
Calendars/Posters Expense	0.00	0.00	0.00	0.00	0.00
Computer Supplies	0.00	125.00	0.00	250.00	1,500.00
Copies	0.00	8.33	0.00	16.70	100.00
License Plates	0.00	100.00	0.00	100.00	100.00
Miscellaneous	0.00	208.33	0.00	416.70	2,500.00
Miscellaneous - Commodities	96.33	20.83	96.33	41.70	250.00
Office Supplies	0.00	62.50	0.00	125.00	750.00
Postage and Delivery	12.94	41.67	182.94	83.30	500.00



**Town of Clifton**  
**Profit & Loss Budget Performance**  
**August 2016**

	<u>Aug 16</u>	<u>Budget</u>	<u>Jul - Aug 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Total Commodities	109.27	566.66	279.27	1,533.40	6,200.00
<b>Contractual</b>					
Fire Program	0.00	0.00	0.00	0.00	9,000.00
Caboose Expenses					
Caboose Equipment	0.00	0.00	0.00	500.00	500.00
Caboose Maintenance	0.00	0.00	0.00	1,500.00	1,500.00
Total Caboose Expenses	0.00	0.00	0.00	2,000.00	2,000.00
<b>Community Hall Expenses</b>					
C.H.-Cleaning	225.00	166.67	225.00	333.30	2,000.00
C.H.-Equipment & Supplies	850.00	41.67	850.00	83.30	500.00
C.H.-General Maintenance	0.00	166.67	0.00	333.30	2,000.00
C.H.-Management Fee	240.00	197.92	240.00	395.80	2,375.00
C.H. - Electric	180.64	666.67	180.64	1,333.30	8,000.00
C.H. Interior Improvements	0.00	0.00	0.00	15,000.00	15,000.00
Total Community Hall Expenses	1,495.64	1,239.60	1,495.64	17,479.00	29,875.00
<b>Dues and Subscriptions</b>					
Conference Attendance	0.00	0.00	0.00	500.00	500.00
Va. Municipal League	0.00	0.00	388.00	600.00	600.00
Dues and Subscriptions - Other	0.00	0.00	0.00	100.00	100.00
Total Dues and Subscriptions	0.00	0.00	388.00	1,200.00	1,200.00
<b>Insurance</b>	0.00	0.00	0.00	6,600.00	6,600.00
<b>Legal Advertising</b>	0.00	166.67	0.00	333.30	2,000.00
<b>Mayoral Reimbursement</b>	0.00	41.67	0.00	83.30	500.00
<b>Miscellaneous</b>	0.00	208.33	0.00	416.70	2,500.00
<b>Professional Fees</b>					
Accounting	0.00	0.00	0.00	0.00	7,500.00
Legal Fees	0.00	1,666.67	0.00	3,333.30	20,000.00
Total Professional Fees	0.00	1,666.67	0.00	3,333.30	27,500.00
<b>Rent</b>					
Ayre Square Rental	0.00	0.00	0.00	1,400.00	1,400.00
Railroad Siding Rental	0.00	0.00	0.00	1,700.00	1,700.00
Total Rent	0.00	0.00	0.00	3,100.00	3,100.00
<b>Town Assoc of Northern Va Event</b>	0.00	0.00	0.00	600.00	600.00
<b>Town Facilities</b>					
Ayre Square Maintenance	0.00	0.00	0.00	500.00	500.00
Pink House Expenses					
Pink House Maintenance	3.88	1,250.00	3.88	2,500.00	15,000.00
Pink House Repairs	0.00	0.00	0.00	5,000.00	5,000.00
Total Pink House Expenses	3.88	1,250.00	3.88	7,500.00	20,000.00
Town Handyman - 1099 vendor	0.00	333.33	0.00	666.70	4,000.00
Total Town Facilities	3.88	1,583.33	3.88	8,666.70	24,500.00
<b>Town Government</b>					
Architectural Review Board	0.00	25.00	0.00	50.00	300.00
Beautification Comm.					
Banner Replacement	0.00	0.00	0.00	4,000.00	4,000.00

**Town of Clifton**  
**Profit & Loss Budget Performance**  
**August 2016**

	Aug 16	Budget	Jul - Aug 16	YTD Budget	Annual Budget
Christmas Tree Lighting Event	0.00	0.00	0.00	0.00	1,000.00
Flower Receptacles	0.00	0.00	0.00	0.00	800.00
Railroad Siding Boxes-plantings	0.00	0.00	0.00	0.00	1,000.00
<b>Total Beautification Comm.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>6,800.00</b>
<b>Planning Commission</b>					
Consulting-Capital/Town & Zng	0.00	250.00	0.00	500.00	3,000.00
General Admin Costs	0.00	83.33	0.00	166.70	1,000.00
General Consulting	0.00	416.67	0.00	833.30	5,000.00
PC Hearings, Ads and copies	0.00	83.33	0.00	166.70	1,000.00
<b>Total Planning Commission</b>	<b>0.00</b>	<b>833.33</b>	<b>0.00</b>	<b>1,666.70</b>	<b>10,000.00</b>
<b>Town Committees Expense</b>					
Clifton Business Coalition Exp					
Commercial Directional Signs	0.00	0.00	0.00	1,500.00	1,500.00
Welcome Ctr- Walking Tour Pampl	0.00	0.00	0.00	500.00	500.00
Winter Holidays	0.00	0.00	0.00	0.00	250.00
<b>Total Clifton Business Coalition Exp</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,250.00</b>
Communication Committee					
Web Server Maint & Domain Subsc	0.00	16.67	0.00	33.30	200.00
Web site updating & config	0.00	41.67	0.00	83.30	500.00
<b>Total Communication Committee</b>	<b>0.00</b>	<b>58.34</b>	<b>0.00</b>	<b>116.60</b>	<b>700.00</b>
Council for the Arts Committee					
International Film Festival Exp	0.00	0.00	0.00	6,000.00	6,000.00
Calendar Expense	0.00	0.00	0.00	1,200.00	1,200.00
Community Arts Events-CGT exp	0.00	83.33	0.00	166.70	1,000.00
Dinner Theatre Event Expenses	0.00	0.00	0.00	0.00	0.00
Annual Summer Play Event	0.00	0.00	0.00	1,500.00	1,500.00
<b>Total Council for the Arts Committee</b>	<b>0.00</b>	<b>83.33</b>	<b>0.00</b>	<b>8,866.70</b>	<b>9,700.00</b>
Environmental Comm					
Native Plant Enhancement	0.00	0.00	0.00	400.00	400.00
Environmental Event-Raptor Show	0.00	0.00	0.00	500.00	500.00
Environmental Comm - Other	0.00	0.00	0.00	0.00	0.00
<b>Total Environmental Comm</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>900.00</b>	<b>900.00</b>
Historic Preservation Comm Exp					
Historic Town Documents exp	0.00	0.00	0.00	250.00	250.00
Civil War Walking Tour Pamphlet	0.00	0.00	0.00	500.00	500.00
Historic Events	0.00	0.00	0.00	1,000.00	1,000.00
Town Museum	0.00	0.00	0.00	1,000.00	1,000.00
<b>Total Historic Preservation Comm Exp</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,750.00</b>	<b>2,750.00</b>
Homes Tour Committee	0.00	0.00	0.00	0.00	2,000.00
Sunshine Committee					
Easter Egg Hunt Expense	0.00	0.00	0.00	0.00	250.00
Welcome Baskets & Sympathy	0.00	41.67	0.00	83.30	500.00
<b>Total Sunshine Committee</b>	<b>0.00</b>	<b>41.67</b>	<b>0.00</b>	<b>83.30</b>	<b>750.00</b>
Town Parks Committee Exp					
Gazebo Garden Refurbishment	0.00	0.00	0.00	500.00	500.00

**Town of Clifton**  
**Profit & Loss Budget Performance**  
**August 2016**

	<u>Aug 16</u>	<u>Budget</u>	<u>Jul - Aug 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Landscape/Ground Maint expense	159.97	354.17	159.97	708.30	4,250.00
Fall Zone Mulching	0.00	0.00	0.00	0.00	2,500.00
Grounds Maintenance	0.00	0.00	0.00	0.00	0.00
Parks Mgt Fee	0.00	0.00	0.00	50.00	50.00
Playground Equip. Maintenance	62.33	0.00	157.71	1,000.00	1,000.00
Tree Trimming & Replacement	0.00	416.67	0.00	833.30	5,000.00
<b>Total Town Parks Committee Exp</b>	<b>222.30</b>	<b>770.84</b>	<b>317.68</b>	<b>3,091.60</b>	<b>13,300.00</b>
 Traffic, Parking & Safety Comm	 0.00	 0.00	 0.00	 500.00	 500.00
<b>Total Town Committees Expense</b>	<b>222.30</b>	<b>954.18</b>	<b>317.68</b>	<b>18,308.20</b>	<b>32,850.00</b>
 <b>Total Town Government</b>	 <b>222.30</b>	 <b>1,812.51</b>	 <b>317.68</b>	 <b>24,024.90</b>	 <b>49,950.00</b>
 <b>Town Services</b>					
Recepticle Trash Maintenance	0.00	100.00	0.00	200.00	1,200.00
Elections	0.00	0.00	0.00	0.00	0.00
Grass Mowing	1,350.00	916.67	1,350.00	1,833.32	5,500.00
Town Park Lawn Maintenance	0.00	0.00	0.00	0.00	5,000.00
Trash Collection	100.41	275.00	260.82	550.00	3,300.00
Utilities					
Gas and Electric	35.76	100.00	39.57	200.00	1,200.00
<b>Total Utilities</b>	<b>35.76</b>	<b>100.00</b>	<b>39.57</b>	<b>200.00</b>	<b>1,200.00</b>
 <b>Total Town Services</b>	 <b>1,486.17</b>	 <b>1,391.67</b>	 <b>1,650.39</b>	 <b>2,783.32</b>	 <b>16,200.00</b>
 <b>Total Contractual</b>	 <b>3,207.99</b>	 <b>8,110.45</b>	 <b>3,855.59</b>	 <b>70,620.52</b>	 <b>175,525.00</b>
 Haunted Trail Expenses	 0.00	 0.00	 0.00	 0.00	 15,000.00
OTHER - TC approval req'd +\$500	0.00	625.00	0.00	1,250.00	7,500.00
<b>Payroll Expenses</b>					
<b>Gross Wages</b>					
Assistant Project Manager	1,000.00		1,000.00		
Community Hall Manager	0.00	0.00	0.00	0.00	0.00
Town Clerk (Administrative)	1,000.00	1,000.00	2,000.00	2,000.00	12,000.00
Town Manager	0.00	1,666.67	0.00	3,333.30	20,000.00
Town Treasurer	1,666.66	1,515.00	3,333.32	3,030.00	18,180.00
Zoning Clerk	400.00	400.00	800.00	800.00	4,800.00
Employee Incentives	0.00	500.00	0.00	1,000.00	6,000.00
<b>Total Gross Wages</b>	<b>4,066.66</b>	<b>5,081.67</b>	<b>7,133.32</b>	<b>10,163.30</b>	<b>60,980.00</b>
 Payroll Taxes	 0.00	 387.60	 0.00	 775.20	 4,651.20
<b>Total Payroll Expenses</b>	<b>4,066.66</b>	<b>5,469.27</b>	<b>7,133.32</b>	<b>10,938.50</b>	<b>65,631.20</b>
 <b>Total Expense</b>	 <b>7,383.92</b>	 <b>14,771.38</b>	 <b>11,268.18</b>	 <b>1,221,592.42</b>	 <b>1,407,106.20</b>
 <b>Net Income</b>	 <b>21,136.06</b>	 <b>(5,396.38)</b>	 <b>23,297.65</b>	 <b>(463,292.42)</b>	 <b>(442,406.20)</b>